

GLASGOW INSTITUTE OF ARCHITECTS

**MINUTES OF COUNCIL MEETING HELD AT JAMES MCCUNE SMITH
LEARNING HUB, Thursday 8th December AT 6PM.**

Author:	JR	Date:	08/12/22
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Present		
Jonathan Potter	President	JP
Justine Ramage	Hon. Secretary	JR
Karen Kalkreuter	Senior Vice President	KK
Robbie Low	Vice President	RL
Phil Zoechbauer	Past President	PZ
Isabel Garriga	Past President	IG
Fiona Sinclair		FS
Karen Nugent		KN
Andrew Hadden		AH
Natasha Lucic		NL
Felicity Parsons		FP
Victoria Scott		VS
Jennifer Freeman		JF
Clara Garriga		CG

Apologies	
Bryan McGhie	
James Robb	
Andrew Frame	
Teodora Racheva	
Siobhan McGale	

1.0	Previous Minutes	Action
1.1	Previous Minutes agreed and taken as read	Note
2.0	Chair's Comments	
2.1	JP raised a membership vote to confirm the selection of KK as Senior Vice President. The motion was approved unanimously.	Note
2.2	JP raised a membership vote to confirm the selection of RL as Vice President. The motion was approved unanimously.	Note
2.3	JP reflected on the student awards, highlighting the help of sponsors and engagement from students as critical to the success of the event. PZ noted that the awards had previously been held before the summer break to include third year students before their dispersal for the year out. RL explained that the timing had been partially due to the late availability of information essential to the judging process. IG noted that the student winners would benefit from inclusion at the Design Awards and accepting their awards in professional attendance. FS offered that perhaps this could be limited to the final year award winners to reduce the impact on venue capacity.	Note
3.0	Treasurer's Report	
3.1	Report tabled and taken as read	Note
3.2	JP noted that BM had issued apologies and circulated a note before the meeting which addressed queries regarding the annual accounts and outstanding awards dinner actions. BM to arrange annual accounts in January.	BM
3.3	JP reported that BM will be stepping down as Treasurer at the next AGM and has suggested a potential candidate for the role.	Note
3.3	JP noted that the three dinner sponsorships had not been registered in the November statement. JP to check that the funds have now been received by BM.	JP, BM
3.4	JP confirmed that the wood for good sponsorship funds had been received. KK explained that previously a cash prize had been allocated to the wood for good award and raised discussion about awarding this retrospectively. JP confirmed that precedent would be followed and the prize split between the two winners.	JP
3.5	FS suggested a reminder to judges for submitting expenses. JP to email lead judges to issue notifications to their team. JP noted that BM will compile a summary document for the awards dinner accounts.	JP, BM
3.7	JP highlighted the GIA contribution to independent publication '-ism architecture magazine.' JP awaiting copies of the magazine for GIA record.	JP, AR
3.7	JP proposed that the past presidents medals will be formally presented to IG and PZ at the AGM. Suitable ribbons and engraving to be arranged.	JP, PZ

- 3.6 JP noted the ongoing issue with web hosting renewal and unsustainable expenses for Sam Patterson (the original account holder) to be resolved with the opening of the new bank account. BM, PZ
- 3.7 PZ confirmed Co-op as the proposed bank account provider following no objections. PZ and BM to continue with opening the account as an urgent action. BM, PZ

4.0 Communications Committee

- 4.1 Report tabled and taken as read Note
- 4.2 KK reported that the December newsletter would include the award winners and photographs from dinner which are also available on the website. KK requested that convenors & council members email relevant content for future newsletters to the communications account. FS queried if the W B Whitie Benevolent Fund was currently included on the template and suggested this should be highlighted as a valuable resource. JR noted that the Architects Benevolent Society was currently seeking volunteer ambassadors from the Glasgow membership. KK
- 4.3 JP requested feedback on the awards dinner and venue. IG highlighted the formality and reduced capacity of the venue. FS noted that a larger venue would be suitable considering the high demand. JP noted that the event had only been oversubscribed by around 10 people on the waiting list. KK agreed that 175 people should be a reasonable venue capacity moving forwards, especially if invitations are issued to the final year student award winners. Note
- 4.4 JP confirmed that the design awards organisation process would be initiated earlier next year. AH noted that additional time is required for the judging period, allowing for at least three weeks to arrange and complete the project visits. IG raised that a shortlisting meeting and judging discussion is essential to the fairness of the awards. JP
- 4.5 CG raised discussion regarding the form of the award itself and if this should be more substantial than a certificate. FS confirmed that this has been discussed previously but created a waste issue, a compromise could be the option to request a physical award. Note
- 4.6 KN noted the RIAS awards as precedent for implementing mandatory sustainability criteria as part of awards submissions. Discussion considered the possibility of introducing similar requirements for entries moving forwards, initially as an optional addition. Note
- 4.7 NL queried if there was an existing guidance document for the judging process. AH noted that a general written procedural record would be useful, especially for president handover periods. Note
- 4.8 KK highlighted the need for an ongoing review of award categories. PZ noted that the final categories are reflective of the submissions received that year. JP added that written guidance would resolve some ambiguity within the judging process, e.g. awarding based on the merit of each individual project could possibly allow multiple awards within one category. FS suggested including an emerging practice award every two years, in line with the presidency cycle. Note

- 4.9 PZ noted that projects which do not meet the criteria (e.g not complete) or which have missed the deadline for award submissions should be excluded. JP suggested that the eligibility period could be extended from 18 months to three years to allow more flexibility. Note
- 4.9 KK noted that the Communications Team and wider council would benefit from a social media tutorial. KK, VS
- 4.10 JP raised the recent RIAS lifetime achievement award ceremony for inclusion in the newsletter. JP to confirm the timing of the announcement with RIAS. JP, KK

5.0 Education

- 5.1 Report not tabled. Note
- 5.2 RL noted ongoing issue with gmail access and double authentication process. FS offered that Shona MacVicar had resolved this issue for the conservation team in the past. Note
- 5.3 RL reported that the student award winner work had been successfully retrieved following a hard drive failure. RL noted he has a separate GIA Laptop for the student awards which does not have a known password. RL

6.0 Practice Committee

- 6.1 On hiatus. Note

7.0 Conservation Committee

- 7.1 Report not tabled. Note
- 7.2 JP queried the Cumbernauld Survey results. FS reported that the response was largely against granting listed status to Cumbernauld Town Centre. NL confirmed that Cumbernauld has not been listed but this has not been extended to an official five year period of non listed status. AH suggested that this was because it is currently subject to ongoing commercial interest. Note
- 7.3 FS noted that the Hamilton Mausoleum exhibition boards and projector are still to be collected. FS
- 7.4 FS explained that progress of Cumbernauld Town Centre competition had been stalled until recently due to difficulty sourcing copyright free images. However, Dundee University has offered access to their full drawing package, supplemented by sketches from Gordon Murray, and the competition will soon be ready for launch. £400 donation. FS, KN
- 7.5 FS noted that the RIAS conservation committee is very active and would benefit from more GIA members. Note

8.0 Sustainability Committee

- 8.1 Report tabled and taken as read. Note
- 8.2 JP highlighted the successful visit to IndiNature manufacturing facility in November, with other chapters in attendance, and proposed a list of visits for the upcoming year. Note

8.3 JP noted that the Sustainability Committee has been granted funding to promote the sustainable sourcing and use of timber, and will potentially deliver a competition in collaboration with SEDA. JP noted that further details will be on the basecamp forum for interested parties.

9.0 Architecture People and Places Committee

- 9.1 Report tabled and taken as read. Note
- 9.2 AH proposed holding the Design Conversations event in the first quarter of 2023. AH
- 9.3 AH and NL attended the GCC 'Golden Z' stakeholder event at the Lighthouse. AH emphasised that the building is still empty with no purpose and the GIA could prioritise advocating for reuse in the upcoming year.
- 9.4 AH highlighted previous collaboration with chonk studio, on the COP planters, and the possibility for further creative engagement in the upcoming year.
- 9.5 AH noted intention to update the website with recent Urban Design panel reports. AH, AF

11.0 AOB

- 11.1 JP highlighted GIA Design Award sponsors Altro, Tobormore and Harley Haddow at silver level. Note
- 11.2 JRa to upload updated Council List with RIAS membership status included. JR
- 11.3 FS raised the upcoming RIAS Convention 2023 and the request for ideas and discussion from membership. Note

NEXT MEETING

Thursday February 9th at 6pm via Zoom