

GLASGOW INSTITUTE OF ARCHITECTS

**MINUTES OF COUNCIL MEETING HELD ONLINE VIA ZOOM, THURSDAY
10th June 2021 AT 6PM.**

Author:	AR	Date:	10/06/2021
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Present		
Phil Zoechbauer	(President)	PZ
Alissar Riachi	(Hon. Secretary)	AR
Shona McVicar	(Vice-President)	SM
Andrew Hadden	(Vice-President)	AH
Bryan McGhie	(Hon. Treasurer)	BM
Fiona Sinclair		FS
James Watson		JW
Karen Nugent		KN
Karen Kalkreuter		KK
Victoria Scott		VS
Zalia Ivanova		ZI
Andrew Frame		AF
Teodora Racheva		TR

Apologies	
Jude Barber	Scott McAulay
Chris Stewart	Sue Evans
Michael Dougall	Sam Patterson
Will Gunn	Nicola Wilson
Chloe Yuill	Massimo Sannino
Laura Paton	
Stephen Doherty	
Scott Abercrombie	
James Robb	
Raina Armstrong	
Robin Webster	
Elsbeth McNeill	

1.0 Previous Minutes	Action
1.1 Previous Minutes agreed and taken as read	
2.0 Chair's Comments	
2.1 PZ noted that the Council Papers for the GIA Constitution were returned by RIAS with very few comments, the majority of them being clerical. There are no major issues going forward and the Constitution will be discussed at the RIAS Meeting on the 16th of June, paving the way for an SGM for the membership to approve the Constitution later in June or in July.	
2.2 PZ shared that confirmation from the legal advisor has been received that Companies House will allow the GIA to use the term 'Institute' in its new name, allowing the GIA's legal name a SCIO to be <i>Glasgow Institute of Architects</i> instead of the current <i>The Institute of Architects Glasgow Chapter of the Royal Incorporation of Architects in Scotland</i> .	
2.3 PZ explained that due to the RIAS's bylaws, Chapter Representatives can only sit on the RIAS Council for a maximum of 3 years, with both Will Gunn's and Jude Barber's terms being up at the RIAS AGM in the beginning of June. The GIA is currently advertising the role of Chapter Reps, and PZ encouraged the Council to share the position or if anyone within the Council is interested to make themselves known. The position entails attending the RIAS meetings and attending the GO-GIA Forum, where we meet up with the wider membership.	
3.0 Treasurer's Report	
3.1 Report tabled and taken as read.	
3.2 BM noted that the handover process is still in progress due to Covid-19 delays. Darren still has control over the GIA checkbook, until the account names are changed, making the process more difficult. BM apologised for the inconvenience while they are handling the handover process. PZ noted that we have had a number of issues with RBS and a new bank will most likely be used once the GIA is incorporated as a SCIO.	BM
3.3 BM urged the Council to flag any urgent transfers in the meantime in order for them to be resolved quicker	Note
4.0 Communications Committee	
4.1 Report tabled and taken as read.	
4.2 SM noted that Nicola Wilson will be helping with Communications and will be aiding with the release of newsletters.	
4.3 SM noted that a lot of direct debits are set up to Sam's account, so this needs to be kept in mind when amending bank account details.	Note

- 4.4 SM has put a proposal up for the COP26 Shopfronts event. Research has been done into some of the merchandise and things that will be included, but advised that another meeting would be beneficial in order for the team to discuss what will be added to the exhibition boards and how they will be drafted up for the Shopfront proposal. SM will link previous merchandise options and would further like the GIA to pursue more sustainable merchandise options. SM advised that the main actions include making decisions on merchandise and organising the exhibition. SM introduced Teodora Racheva who has joined the GIA Communications team as a GSA student and will be aiding with the shopfront event. PZ enquired how the exhibition will be run and whether that would be an open call to the practices within the Chapter Area and whether anybody could do an exhibition. SM responded that some practices will be targeted specifically in order to suggest to them to take part in the exhibition. Following a costing analysis, SM will assess how the exhibition will be managed. There will also be an open call to practices as well as an opportunity for the public to engage and come to the shopfront. SM
- 4.5 SM advised that it would be good to decide on a direction for the Awards ceremony this year. Should the GIA decide to pursue an in-person route, we should be looking at venues and costing from now. PZ advised that this is normally booked 6 months in advance when it is completed in person. No one can foresee what the situation would be like in November. PZ enquired how the Council feels about the prospect of the GIA putting in a reservation for a space for an in-person ceremony, meaning that the deposit for a space would potentially be lost or pushed to next year. FS enquired about the venue. PZ suggested BAaD as per the previous two award ceremonies due to location, space and flexibility to do this as a socially distanced event should that be necessary. SM noted that a different type of event such as a reception is also possible instead of a dinner. AR advised that a dinner is more appropriate than a reception as it is more controlled in terms of social distancing and logistics. AR suggested the number of guests will need to be decreased. PZ advised that the number of guests was previously around 150 people at BAaD. PZ suggested that should we decide to do an in-person event, a space should be decided on, while the format will be assessed closer to the time. SM noted that she will do some research on venue availability. KN suggested the difficulty would be in finding a space that would accommodate the socially distanced numbers. PZ suggested pencilling in a booking at our preferred venue by the end of the month. PZ suggested doing it digitally as well, which worked last year, but it would be preferred to have an in-person event should that be possible. SM
- 4.6 PZ enquired about Past President Medals. SM has chased them a few times to receive a quote but has received no response. SM will start to look around to find other places. PZ suggested popping in or giving them a call, which he may do if he is around. PZ noted that the price of gold was too high and advised making 5 medals instead of 10. One of the issues is also that we have no moulds . SM+PZ

5.0 Education

- 5.1 Report tabled and taken as read
- 5.2 AR advised that the triennial Alexander Thomson Scholarship will be launched. The Education Committee is working in collaboration with the Conservation Committee and the Alexander Thomson Society. The preliminary launch date is next Monday. The brief has been drafted and the working title is *Narratives of Isolation*. AR advised of the competition format as a narrative/storyboard accompanied by a 500 word supporting statement. The brief asks for narratives on how the built environment could have improved isolation during Covid-19. AR advised that the potential judging team will include PZ, Scott Abercrombie, a member of Architecture Fringe Festival, Nadia Malekian and a member of Lateral North. AR noted that entries will be submitted via the website and Airtable. AR enquired whether the price of the scholarship should be raised from £1000. PZ supported FS's note that this is already a significant sum and there is no need for it to be raised. FS that the age restrictions are unclear and should be made clear. AR advised that the under 30 requirement prevents people pursuing architecture when they're older from taking part in the competition. PZ advised that the eligibility criteria should be more explicit. AR + SA
- 5.3 AR noted that student awards are underway. 10 judges from the council have confirmed that they will be taking part. The shortlisting will be done online with judges having about a week to assess entries. Judges will be separated into 2 groups with Group 1 judging years 1-2, Group 2 judging years 3-4 and both groups judging year 5. AR suggested that Strathclyde may require the judges to use a hybrid system for looking at projects instead of using a single platform. AR will post more information about judging on Basecamp. AR presented to the Council the proposal for raising the award prices set forward by PZ and SA with the suggestion of years 1-4 being awarded £150 and year 5 being awarded £250. The previous awards prizes were Year 1- £50, Years 2-4 - £100 and Year 5 £150. Due to not having enough eligible council members to vote, a preliminary vote was completed with 8 members being in favour of the motion. AR will request votes on Basecamp for the remaining 1 vote. Note: Motion was passed in favour following a Basecamp vote. AR noted that a digital awards ceremony should be held with a guest speaker. AR suggested Annette Fisher as a potential speaker. AR+MS+ Judges
- 5.4 AR noted that Massimo will be organising Behind the Prize during Glasgow Doors Open Day. MS
- 5.5 PZ updated the Council on the COP26 Cross School Event between GSA and Strathclyde with both being on board of building a model of Glasgow as part of the GIA Shopfront Space. A model of the COP26 context space will be built with the possibility of projecting things over it, such as the future floodplain, landmarks, etc. The model will be produced

by a group of students and assembled in the shop. There will be somewhere between 12-20 students working on it. Craig Laurie from GSA will also be involved. PZ suggested that the model can potentially be used for the Urban Design Panel in the future.

5.6 AR noted that the Cross School Studio will also be pursued as a semester event in the future and will be organised by AR and ZI. AR+ZI

5.7 PZ enquired about the cheques from the last student awards. PZ suggested that the cheques should be sent to the students regardless of being 1 year late. AR will chase up the cheques with the schools to get in touch with the students. PZ enquired whether the award should be given based on the new or old prize. KN suggested we should send them a new amount. 8 members are in favour of sending the students the new amount. TR can aid with sending emails to GSA students for the cheques. AR+TR

Note: Motion was passed in favour following a Basecamp vote

6.0 Practice Committee

6.1 Report tabled and taken as read.

6.2 KK noted that the Practice Committee is taking a summer holiday break in CPDs until August. The mini-series with HES finished in May and were very interesting and well attended. KK welcomed CPD suggestions from the Council.

6.3 The Committee is focusing on the walks and Glasgow Doors Open Day. PZ can aid with the Maryhill walk. VS welcomed PZ's input. FS suggested doing a Govan trail. PZ suggested not taking on too many regions to ensure they are handled well.

6.4 KK suggested that a GIA social event could potentially be held in Mackintosh at the Willow, which can accommodate 45 people and includes prosecco packages. KK suggested bringing people together outdoors.

7.0 Conservation Committee

7.1 Report tabled and taken as read

7.2 KN, FS and IG are progressing the Hamilton Mausoleum competition exhibition and have a meeting next Friday. A date for a soft opening has been agreed. FS noted that the Lowparks Museum is very supportive. FS noted that KN is designing the exhibition. KN has received quotes for scaffolding for a central display unit. KN noted that a budget was never established for the exhibition and that one needs to be agreed. PZ noted that it depends on what the proposal is. KN noted that the proposal is to get a dozen banners printed that would hang from the sides of the gallery as well as from the scaffolding structure, with images of the Mausoleum being projected as well as the Hamilton Virtual Palace Trust being broadcast on the TV screen. KN enquired about the budget whereas the scope is roughly agreed on. FS noted that the exhibition will be up during COP26 and up to Christmas. FS noted that a contribution from South Lanarkshire Council is unlikely, who are giving the GIA the space and KN+FS+IG
+ZI

Lego model and will also help the GIA put the exhibition up, as well as do a lot on the promotional side of things. FS noted that KN has designed a great route through the exhibition featuring a one way system. FS noted that they are challenging children to make something that can be hung from the ceiling of the room, but also potentially painting a mural on the ramp leading out of the museum. The school competition hasn't progressed yet. FS noted that buying the scaffolding could then be used within the Mausoleum itself. KN suggested making the exhibition potentially mobile. PZ enquired whether the scaffolding would be of the construction site type. KN suggested that it would be an aluminum tar type, which can be wheeled around, similar to that of painters. PZ noted that the budget needs to be agreed collectively and suggested that this may be on the high end of the budget considering the exhibition's length. PZ enquired about the appropriate amount and suggested £2500. KN will get a quote for printing and will check scaffolding prices. KN noted that the challenge is about putting it together quickly. KN is trying layouts and panel templates and asked council members if they would be interested in helping with laying out the entries. ZI expressed interest in helping out with the layout for the exhibition banners. FS suggested putting these in themes based on the submissions and ensuring that every single entrant has one image.

- 7.2 FS noted that Lynn Cox has joined the Committee, previously of Glasgow City Council and a member of RIAS.
- 7.3 FS noted that Mike Gaudi, formerly of ADF, sent an enquiry expressing concern about the closure of Whiteinch Library, which has been in terrible condition for years and argued that many facilities in that part of the city are being abandoned by Glasgow City Council. FS noted that a lot of community groups have a potential interest in the library. TR has connections with a committee trying to preserve the library and can make contact with people when that is required TR
- 7.4 PZ noted that there has been no conclusion on the Mackintosh Building and would like to ask for an update on the building noting the GIA's concern. FS and TR noted that things are progressing on the building but very slowly. FS suggested that PZ asks for an update on the building. FS noted that the process is engineer-led at the moment with the aim of removing as much of the scaffolding as possible. She further noted that the project is potentially a 20-year one. FS noted that everything is being salvaged and being progressed, but is an enormous project. PZ

8.0 Sustainability Committee

- 8.1 Report tabled and taken as read.
- 8.2 None of the sustainability committee members were present. PZ noted that Chris Stewart is progressing with Cone on the COP and is putting together the Clyde map with the student images. PZ noted that the Biophilic corridor is being progressed by the Conservation Team. KN enquired when the biophilic corridor was due and PZ advised this was due for COP26 in November.

9.0 Architecture People and Places Committee

- 9.1 Report tabled and taken as read
- 9.2 AH advised that the Urban Design Panel was in May and the next one is scheduled for 24th June.
- 9.3 The first Design Conversations Debate was held today (10/06) and went very well, with 50 people attending in total. AH noted that the next one is to be planned fairly soon. FS whether there was a conclusion on whether Glasgow needs tall buildings. AH noted that a poll showed 54/44 that Glasgow needs tall buildings. AH noted that a number of questions were raised in relation to COP26 and the climate emergency on whether Glasgow needs buildings at all. PZ noted that AH was thinking of doing the next Design Conversations Event on historic buildings and rooftop extensions.
- 9.4 Glasgow Room: AH met with City Properties for the Glasgow Room, who are happy to support the GIA for acquiring a shop for COP26 and the RIAS convention between September to November. AH will meet with Patricia from City Properties to receive a tour of available spaces. AH noted that a design brief for the longer term vision of permanent space for the GIA has been submitted to Glasgow Life and City Property. AH
- 9.5 AH noted that FS and KN as well as Karen Pickering have been copied into a number of emails for the planters project. AH noted that they had a meeting with Veronica in Greyfriars Garden, but we need to understand how we will design and procure the planters. Funding is available. PZ enquired whether a competition would be the best way forward or whether something more targeted is more appropriate. AH advised that we may be time limited to create an open call and suggested having a targeted tender type format and we approach practices and explain the brief to them and ask them for a very simple submission, such as a sketch and description and then appoint one to take it forward. AH suggested the second option of a charette-type format in which we work with Greyfriars garden and look for a developer doing things in the area who may come on board. For a charette a pool of local architects will be needed to work with the community. PZ shared his hesitancy on how the planters project was given to the GIA to run on behalf of GCC. PZ questioned whether the planters are considered architecture. AH noted that this is definitely urban design to a degree as it enhances and improves the public realm. AH noted that despite GCC's aspirations, the project is definitely driven by the community garden group. FS and KN were going to be tapping into that in terms of the Biophilic corridor. KN enquired whether the gardens were going to be in the garden space or on the high street as well. KN enquired whether the planter can have a seat or a bin to make it occupy the street better, which would definitely make it an urban design project. PZ noted that the brief must be written correctly for it to suggest its function and its urban contribution. AH noted that he has been in touch with a graduate student who is part of a group doing a live build due to students' lack of site experience. AH noted that AH

that thread could potentially come into the planters as well. AR noted that planters should be considered as real architecture due to their impact on urban life and that there are plenty of practices that are experienced in small-scale projects and installations. AR enquired whether the people putting this together would be paid a fee or are expected to do that on a voluntary basis. AH explained that potentially there could be a fee for those putting it together. AH agreed with KN that we could potentially re-investigate some planters used elsewhere. SM enquired about timescales for designing and building this. AH noted that the scope and timescales are yet to be agreed. KN noted that there are many threads that could be joined up with the interests that are there. KN explained that it would be great to join up different spaces along the cycle way to make it a more pleasant route. AH noted that this should be in place a couple of weeks before COP26. JW suggested getting in touch with landscape architects who could advise on the planters and the most appropriate plants to be used to suit the situation. FS noted that the City Council may be getting seasonal plants as they grow them all year around. FS referred to an exhibition trail set up by GSA in 2016 promoting assembly and was beautifully designed, mobile and a space for people to gather. PZ noted that there should be a fee for whoever is designing it, whether that be a prize for a competition or a fee for a commission. JW noted that at the Scottish landscape exhibitions there are a lot of designs for pallets that can be moved around fairly easily and would provide interest. AH noted that at the last meeting it was discussed that the planters could be themed. AH noted there are a lot of good ideas coming from the community garden itself, but the question is on how it will be facilitated. SM enquired whether the Council would be paying the design fee. AH noted that GCC has funding available, but the driving force behind the project is Greyfrairs garden. The fee could come from the GCC funding, which is approximately £10,000. This could potentially be broken up into 2 chunks of £5000 to avoid long procurement. SM noted that timescales are also important considering the general busyness within the GIA Council at the moment. AH noted that there will be another meeting on this in the coming week and will keep the Council updated.

10. RIAS Strategy Committee

10.1 Report tabled and taken as read

10.2 No one from the Committee was available to attend the meeting, so any questions on the report must be directed towards the committee via Basecamp.

11.0 AOB

11.1 JW received an email from Scottish Government email about the Young People and Place Online Festival between 16th and 17th of June. JW asked that the event is shared via GIA channels. JW advised that it would

be worth noting and engaging with the event in the future. SM will share the event via the newsletter and social media.

- 11.2 JW noted that he had previously designed a set of exhibition panels for the RIAS Millennial Awards, whose frames could potentially be reused.
- 11.2 AR enquired about social media posts and whether we should try to promote as many architecture events as possible that are relevant, regardless of whether there is GIA involvement within them. SM suggested that anything that could be of interest to the architecture sphere should be shared. PZ suggested avoiding biased or polarised opinions, but welcomed sharing more events. JW noted that he forwards any events he comes across to the GIA President. AR noted that social media has become a support network in the architecture community, especially student events. SM noted that it is important for students to know that the GIA is an ally. JW suggested coordinating events. AR suggested using a consistent social media style such as posting on stories when using a black background. Note
- 11.3 AH enquired about the funding request from Eavie. PZ suggested that she complete a form to make it clear for the Council. AH responded that she has already completed that and it will most likely need to be reviewed and elaborated on before circulating it to the Council.
- 11.4 SM noted that Tobermore have now paid 2 years of Awards sponsorship.
- 11.5 SM noted that GDPR is in the process of changing from Sam to SM. The GIA's legal status is different to others such as RIAS so a form may come to PZ for co-signing. SM noted that Ryder have LinkedIn Learning and she will do a GDPR course for training purposes.
- 11.6 PZ noted that there are a number of Direct Debits in Sam's name which should immediately be changed to the new bank account once that is set up. Should Sam wish to extricate himself from it sooner than that, PZ is happy to transfer them over to his own card.
- 11.7 JW noted that the Cone on the COP events look very good and commended Chris Stewart on his hard work.

NEXT MEETING

AGM Thursday 12th of August @ 6.00 pm via Zoom